



BIYANI GROUP OF COLLEGES

NOTICE

Notice No.: 2025-26/ **69**

Date-24th Sept. 2025

The Placement and Training Cell is organizing a Training Week from Monday, **6th October 2025 to Saturday, 11th October 2025**, from **11:00 AM – 12:00 Noon** at **"Utsav Auditorium"** VDN Campus for all final year students.

The purpose of this program is to enhance communication and employability skills, enabling students to face interviews with confidence and secure their dream jobs.

Training Sessions Schedule

- Monday, 6th Oct. 25 *Self-Introduction - Dr. Aparna Dixit*
- Tuesday, 7th Oct. 25 *Resume Writing & Cover Letter - Ms. Rakhi Khandelwal*
- Wed., 8th Oct. 25 *Personal Grooming & Dressing Sense - Ms. Kanchan Sharma*
- Thur., 9th Oct. 25 *Interview Questions, Basic & Corporate Etiquettes- Dr. Smriti Tiwari*
- Friday, 10th Oct. 25 *Group Discussion - Ms. Shivani Raina*

Important Information:

- Only those students who qualify in the Screening Round will be eligible to participate in On-Campus and Off-Campus Drives.
- Participation in the Training Week is mandatory for all final-year students.


(Principal)

Copy to: Chairman/Director/Dean /HR/HOD's /TPO/IT/IQAC